



APS Duct Test & Repair

REBATE SIGNATURE FORM

Duct Test & Repair Applications must be submitted within 6 months of service date.

NOTE: The Duct Test and Repair rebate does not apply to new homes.

Please allow 6–8 weeks for rebate processing. All program requirements on reverse side.

An APS Participating Contractor must perform the Duct Test and Repair to qualify for a rebate.

For more information about the APS Rebate Program, call the APS Energy Answer Line at **602 371 3636**, or **888 890 9730**.

REBATE AMOUNT REQUESTED

(Copy of invoice from your Duct Test and Repair contractor must be provided with the online application)

PHASE 1 - DUCT TEST: $(0.75 \times \text{Cost of Test, maximum } \$75 \text{ rebate})$: _____

PHASE 2 - DUCT REPAIR: $(0.75 \times \text{Cost of Repairs, maximum } \$175 \text{ rebate})$: _____

I certify that I am an APS customer, or the owner/manager of the property at the address of the services provided for which I am applying for a rebate. I also agree that the Contracting Company that performed the services in the home associated with this rebate application is solely responsible for the performance of their work. It is understood and agreed that the Contracting Company is not an agent, servant or employee of APS and is retained by me as an independent contractor. I indemnify and hold harmless APS, its officers, directors, employees, agents, representatives, affiliates, successors and assigns harmless from any liability, cost, or expense, including reasonable attorneys' fees and legal costs, arising out of or resulting from the contractor's performance.

SIGNATURE OF CUSTOMER OR OWNER/MANAGER

DATE

Your information will be verified prior to issuing a rebate check. Please note that it is necessary to conduct on-site inspections at a random sample of installations prior to issuing a rebate check.

REQUIREMENTS & INSTRUCTIONS

1. Only APS residential customers receiving Duct Test and Repair services at their electric service address qualify for this program.
2. Only Duct Test and Repair services rendered after the program start date of December 31, 2016 qualify for a rebate. This program will end when rebate funds expire.

Please note: Invoices submitted to APS must include customer signature, cost of the job and match the invoice the customer receives.

3. Contractors who have completed a Home Energy Checkup through the Home Performance with ENERGY STAR program are not eligible for incentives under the Duct Test and Repair program for the same site.
4. ***In order to qualify for the Duct Test and Repair Rebate, contractor must be licensed in the State of Arizona and must be a Participating Contractor in the Duct Test and Repair program.***

TEST & REPAIR REBATE INFORMATION

(To be completed by an APS Participating Contractor)

I certify that I am a licensed contractor in the State of Arizona and am certified by the BPI as a certified "Building Analyst". I am a Participating Contractor in the APS Duct Test and Repair Program and am fully qualified to provide Duct Test and Repairs services to this APS customer. As such, I accept full liability for the performance of my work and indemnify and hold harmless APS, its officers, directors, employees, agents, representatives, affiliates, successors and assigns harmless from any liability, cost, or expense, including reasonable attorneys' fees and legal costs, arising out of or resulting from the services provided by my company at this address.

Jared Larson

PARTICIPATING CONTRACTOR SIGNATURE

DATE

REBATE CHECK INFORMATION

ISSUE REBATE CHECK TO:

- Send to Customer *(No additional customer signature needed)*
- I request that the rebate check be issued to the participating contractor. *(Additional customer signature required.)*
- I request that the rebate check be issued to a third party (ex. landlord). *(Additional customer signature required.)*

SIGNATURE OF APS ACCOUNT HOLDER OR PAYEE [LANDLORD] *(Required for third party payment)*

DATE

CONTRACTOR DUCT SEAL AND REPAIR REQUIREMENTS

1. Seal plenums, elbows, inside of supply boot at the flex or sheet metal.
2. Seal starting collars at all branch ducts on returns and supply boxes.
3. Seal all air leaks at the refrigerant lines connecting to the evaporator.
4. Seal all high and low voltage connections to the indoor/outdoor equipment.
5. Seal all drain/refrigerant line gaps through structural penetrations.
6. Remove all ceiling/sidewall registers and return air grille to caulk between sheetrock and the metal boxes.
7. Replace return air box and/or grill if it is undersized and the system has a high static pressure*.
8. Insulate all bare exposed metal supply and return air ducts and plenums.
9. Seal open holes behind wall thermostats.
10. Seal all return air chases from lower floor walls to attic with fiber duct board or sheetrock and mastic.
11. Seal all equipment platforms in closets or garages.
12. Replace equipment door panel seals as needed or seal equipment panels with UL foil tape.

**Contractors may recommend increasing and adding additional return air ducts before sealing ducts. Homeowners who decline a contractor's recommendation to properly size the duct system, prior to duct sealing, may reduce the air conditioning systems cooling capacity and this could cause energy costs to increase.*



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CUSTOMER INFORMATION FORM (Optional)

APS CUSTOMER INFORMATION

APS ACCOUNT NUMBER* (see the top right corner of your APS bill):

*Tenant account number if rental property

APS CUSTOMER LAST NAME HOMEOWNER or RENTER

FIRST NAME

PREMISE ADDRESS (address on APS bill)

CITY

STATE

ZIP CODE

TELEPHONE

PREMISE ADDRESS (If rebate is owed to **LANDLORD**, use landlord address)

CITY

STATE

ZIP CODE

TELEPHONE

EMAIL

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FIELD WORKSHEET – OPTIONAL

(This sheet is not required. It is a guide to help you collect the information needed to submit projects to the APS online rebate portal)

TYPE OF SYSTEM

- AC/Furnace
- AC Package
- Split Heat Pump
- Package Heat Pump
- Air Handler/AC
- Dual-fuel

TYPE OF DUCTWORK

- Flex ductwork
- Metal ductwork
- Ductboard
- Mixed ductwork

HOME TYPE

- Single Family
- Manufactured
- Townhouse or Duplex
- Other

UNIT LOCATION

- Attic
- Basement
- Crawlspace
- Garage
- Inside Closet
- Outside Closet
- Rooftop

To your knowledge, has APS paid a rebate for a previous test on this duct system?

- Yes
- No

(If you worked on more than one duct system in a home, you may submit them both at the same time, without filling out separate Signature Forms)

Total System Size (tons): _____

DUCT LEAKAGE (Check one test method below)

<input type="radio"/> PRESSURE PAN METHOD		
TEST IN:	AVERAGE PAN # (Pascal):	HIGHEST PAN # (Pascal):
TEST OUT:	AVERAGE PAN # (Pascal):	HIGHEST PAN # (Pascal):
TEST IN:	WHOLE HOUSE CFM50 INITIAL MEASUREMENT:	
TEST OUT:	WHOLE HOUSE CFM50 POST DUCT SEALING:	
<input type="radio"/> DUCT BLASTER METHOD <input type="radio"/> AEROSEAL		
TEST IN:	DUCT LEAKAGE PRE REPAIR (CFM25):	
TEST OUT:	DUCT LEAKAGE POST REPAIR (CFM25):	
<input type="radio"/> BLOWER DOOR SUBTRACTION METHOD		
TEST IN:	DUCT LEAKAGE PRE REPAIR (CFM50):	
TEST OUT:	DUCT LEAKAGE POST REPAIR (CFM50):	
<input type="radio"/> FLOW HOOD METHOD		
TEST IN:	TOTAL CFM DELIVERED TO CONDITIONED SPACE PRE REPAIR:	
	TOTAL CFM DRAWN FROM CONDITIONED SPACE PRE REPAIR:	
TEST OUT:	TOTAL CFM DELIVERED TO CONDITIONED SPACE POST REPAIR:	
	TOTAL CFM DRAWN FROM CONDITIONED SPACE POST REPAIR:	

REMEDIAL ACTION TAKEN (Please describe the repairs made to this duct system)

LOCATION <i>(Example: Main Trunk Serving Master Bedroom)</i>	TYPE OF REPAIR PERFORMED <i>(Example: Sealed main trunk take off to master bedroom with additional mastic.)</i>

DUCT LEAKAGE JOB COST: _____ + _____ = \$0.00
COST OF TEST COST OF REPAIRS TOTAL JOB COST

JOB DATE:

DUCT STATIC PRESSURE (POST DUCT SEAL):

SUPPLY (ESP)	RETURN (ESP)	TOTAL (ESP)	MEASURED (CFM)

TOTAL NUMBER OF DUCT SYSTEMS IN HOME: